



**2012/2013**

**Sexual Assault Awareness Program**

## Ohio Technical College - Sexual Assault Prevention Program

### Overview

All students have the right to a safe campus, free of sexual violence. OTC created the following Program to raise awareness about campus sexual assault so that everyone can identify and report, or prevent it. We require that all students, staff, and visitors adhere to the sexual assault policy set forth by the college administration. We encourage all students and staff to become familiar with the program to prevent any violation of the policy.

### OTC Policy on Sexual Assault

It is the policy of Ohio Technical College/Powers Sport Institute that no member of the faculty, administration, support staff, or student body may sexually harass another. Sexual harassment is a violation of both college policy and the Federal Law and will not be tolerated or condoned.

### Definition of Sexual Harassment

Sexual harassment is generally understood as “unwelcome conduct of a sexual nature” and, more specifically, forced “unwelcome sexual advances” and “unwelcome physical conduct of a sexual nature.” Sexual harassment is also considered to be unwelcome requests for sexual favors, sexual advances, or verbal conduct of a sexual nature. The term “sexual assault” includes rape and other forms of sexual abuse such as forcible fondling.

Sexual harassment also exists when submission to such unwelcome conduct is explicitly or implicitly made a term or condition of an individual’s employment or student status. It can also exist when submission to or rejection of the unwelcome conduct is used as a basis for conditions relating to employment or student status such as raises, promotions, grades or student references. Additionally, sexual harassment exists when the unwelcome conduct has the purpose or effect of unreasonably interfering with an individual’s work performance or educational experience, or creates an intimidating, hostile, or offensive work or educational environment.

Sexual harassment may involve the behavior of a person of either gender against a person of the opposite or same gender. Sexual harassment can take many forms ranging from jokes with sexual connotations to physical assault.

Sexual harassment is a form of sex discrimination covered under Title VII of the Civil Rights Act of 1974, which prohibits sex discrimination in employment, and Title IX of the Education Amendments of 1972, which prohibits sex discrimination against students and employees in educational institutions receiving federal funds.

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### Reporting Procedure

#### Sexual Harassment

- If you are sexually harassed, you should report it immediately to the appropriate school official.
- Every member of the college faculty, staff administration or student body has a duty and responsibility to report acts of sexual harassment.

#### Sexual Assault

- If you are sexually assaulted, you should report it immediately to the appropriate school official.
- For life-threatening conditions, call 911 or see the Director of Security for assistance with contacting the police department. Please consider going to the nearest hospital emergency department.
- A person who has been the victim of sexual assault or sexual misconduct is urged to seek appropriate medical evaluation as promptly as possible, ideally within 96 hours of the incident.

#### Rules to Follow

Outlined below are several rules to follow while you are a student or employed at Ohio Technical College/Power Sport Institute:

- Never sexually harass anyone at Ohio Technical College/Power Sport Institute.
- If you feel you are being harassed, confront the harasser and advise him/her that you are offended and that the offensive behavior must cease.
- Keep detailed confidential records of the harassing behavior including the date, time, place and circumstances. Be sure to make note of any substantiating evidence or witnesses.
- Be sure to file a complaint with one of those mentioned in the preceding section.

It is against the law for anyone to retaliate against you for filing a complaint of sexual harassment.

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### Assault Prevention Tips

There are many steps you can take to increase safety for yourself while on and off campus. Below are a few tips to ensure that you remain

- Limit Physical Contact To Handshakes
- Make sure your words and actions have a neutral connotation
- Stop inappropriate banter, touching, and jokes before they become a problem.
- Be aware of your surroundings — who's out there and what's going on.
- Walk with confidence. The more confident you look, the stronger you appear.
- Know your limits when it comes to using alcohol.
- Be assertive — don't let anyone violate your space.
- Trust your instincts. If you feel uncomfortable in your surroundings, leave.
- Don't prop open self-locking doors.
- Lock your door and your windows, even if you leave for just a few minutes.
- Watch your keys. Don't lend them. Don't leave them. Don't lose them. And don't put your name and address on the key ring.
- Be wary of isolated spots, like underground garages, offices after business hours, and apartment laundry rooms.
- Avoid walking or jogging alone, especially at night. Vary your route. Stay in well-traveled, well-lit areas.
- Have your key ready to use before you reach the door — home, car, or work.
- Park in well-lit areas and lock the car, even if you'll only be gone a few minutes.
- Drive on well-traveled streets, with doors and windows locked.

### Resources

Below are organizations that offer additional information on sexual assault awareness, prevention and reporting.

- **National Center for Victims of Crime**  
Phone: 800-394-2255 or 202-467-8700 (TDD: 800-211-7996)
- **National Crime Prevention Council**  
Phone: 202-466-6272
- **National Sexual Assault Hotline**  
Phone: 800-656-4673